

ITF May 2005 Actions

Action Point	Issue	Owner	Status
AP 06 17/05/05	Industry to articulate changes they would like made to OSIS to their account managers, in preparation for discussion at the next ITF. Sales and Supply teams to ensure those who did not attend the ITF are involved in these discussions. Update-Further reminder sent to industry. Only Telewest, ntl and GB Group have suggested changes so far.	Industry/BTC Sales/Supp	Closed
AP 07 17/05/05	Mobile operators to be prompted by Sales and Supply teams to express their views and attend the next ITF to discuss these further. Update-BTC Supply team have made further contact with mobile operators to emphasise how useful their input would be at ITFs. As yet there has been no response but the Supply team will continue to push this matter.	BTC Sales Supp teams	Closed

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AP 01 14/06/05	BTC to issue terms of reference and information on Christian name abbreviations by cop 17 th June 2005. Update-sent 21st June.	MaJ	Closed
AP 02 14/06/05	BTC to raise a CR on the LORS 2 NSEW abbreviations vet and make the change to this. Update-CRD 524 to be included in the next OSIS release.	MaJ	Closed
AP 03 14/06/05	BTC to determine items specific to OSIS development from the ITF terms of reference. Update-It was decided that this action was not actually necessary. This action arose during discussions about the content of ITF meetings. It was emphasised that ITF meetings should be reserved for technical subjects such as OSIS development rather than commercial matters.	PM	Closed
AP 04 14/06/05	ITF terms of reference to be added to the BTC ITF web pages. Update-Terms of reference are now on the web. BTC commented that they were working to make their website more user friendly.	MC	Closed
AP 05 14/06/05	BTC to check whether the Change Management register is available on the web and if not make sure this is published.	MaJ	Closed

	Update-now on the web.		
AP 06 14/06/05	BTC to work with One IT to determine what OSIS can achieve in terms of improving number portability and report on this at the next ITF. Update-BTC has together with OneIT put together a phased approach of development actions.	SM/MaJ	Closed
AP 07 14/06/05	BTC to investigate who will provide technical support for company specific OSIS development projects. This action is driven by specific requirements of suppliers of data or licensees. BTC would support technical "one-offs", as defined in the new CM processes. Funding for these "one-offs" would have to come from the initiator not BTC.	SM	Closed
AP 08 14/06/05	BTC to determine whether the One IT 90 day principle will apply to OSIS development. Update-In principle yes, in reality the timeframe will be determined by the CM process and how complex any new CR is and who it impacts on etc.	SM	Closed
AP 09 14/06/05	BTC to produce a process/timeline flow chart on OSIS development. Update-Diagram is included in the OSIS Development document.	MaJ	Closed
AP10 14/06/05	BTC to clarify release timeframes for new drops of OSIS development. Update-We are working on this with One IT. Two releases per year is the proposal but this is still to be formalised.	SM/MaJ	Ongoing
AP11 14/06/05	TH to publish the data queries process on the web. Update-This has now been added to the web pages. BTC commented that this document was currently under the ITF section of the website, but might be moved.	TH	Closed
AP 12 14/06/05	BTC to report back to industry on the definitive owner of the change management process within their organisation. Update-BTC have internally decided that ownership will probably reside with the Technology/Technical department of BTC.	SM	Closed
AP 13 14/06/05	BTC to move ITF web pages from within the ORS section of their website. Update-done	MC	Closed
AP 14 14/06/05	BTC Supply teams to contact all Suppliers to check that they have access to the BTC web pages and talk them through how to use these. Update-Email issued by BTC Supplier Relationship team.	PMo/MHi	Closed

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