

### ITF May 2005 Actions

Action Point	Issue	Owner	Status
AP 06 17/05/05	Industry to articulate changes they would like made to OSIS to their account managers, in preparation for discussion at the next ITF. Sales and Supply teams to ensure those who did not attend the ITF are involved in these discussions. <b>Update-Email issued by BTC. Telewest and BTR said that they had a number of changes that they wished to put forward.</b>	Industry/BTC Sales/Supp	Ongoing
AP 07 17/05/05	Mobile operators to be prompted by Sales and Supply teams to express their views and attend the next ITF to discuss these further. <b>Update-BTC Supply team have contacted mobile operators to emphasise how useful their input would be at ITFs. As yet there has been no response but the Supply team will continue to push this matter.</b>	BTC Sales Supp teams	Ongoing

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AP 01 14/06/05	BTC to issue terms of reference and information on Christian name abbreviations by cop 17 <sup>th</sup> June 2005.	MaJ	
AP 02 14/06/05	BTC to raise a CR on the LORS 2 abbreviations vet and make the change to this.	MaJ	
AP 03 14/06/05	BTC to determine items specific to OSIS development from the ITF terms of reference.	PM	
AP 04 14/06/05	ITF terms of reference to be added to the BTC ITF web pages.	MC	
AP 05 14/06/05	BTC to check whether the Change Management register is available on the web and if not make sure this is published.	MaJ	
AP 06 14/06/05	BTC to work with One IT to determine what OSIS can achieve in terms of improving number portability and report on this at the next ITF.	SM/MaJ	
AP 07 14/06/05	BTC to investigate who will provide technical support for company specific OSIS development projects.	SM	
AP 08 14/06/05	BTC to determine whether the One IT 90 day principle will apply to OSIS development.	SM	
AP 09 14/06/05	BTC to produce a process/timeline flow chart on OSIS development.	MaJ	
AP10	BTC to clarify release timeframes for new	SM/MaJ	

<b>14/06/05</b>	<b>drops of OSIS development.</b>		
<b>AP11 14/06/05</b>	<b>TH to publish the data queries process on the web.</b>	<b>TH</b>	
<b>AP 12 14/06/05</b>	<b>BTC to report back to industry on the definitive owner of the change management process within their organisation.</b>	<b>SM</b>	
<b>AP 13 14/06/05</b>	<b>BTC to move ITF web pages from within the ORS section of their website.</b>	<b>MC</b>	
<b>AP 14 14/06/05</b>	<b>BTC Supply teams to contact all Suppliers to check that they have access to the BTC web pages and talk them through how to use these.</b>	<b>PMo/MHi</b>	